

HAY CREEK PALLET, INC

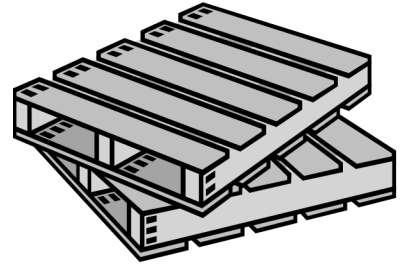
5094 Second Ave

PO Box C

Pittsville, WI 54466

715-884-2930 fax 715-884-2940

www.haycreekpallet.com



APPLICATION FOR EMPLOYMENT

Please Print Legibly

DATE _____

NAME: _____

ADDRESS: _____

BEST NUMBER YOU CAN BE REACHED AT: _____

EMAIL: _____

TYPE OF EMPLOYMENT PREFERRED (check more than one if desired)

Permanent: Full Time _____ Part Time _____

Temporary: Full Time until _____ Part Time until _____

Are you authorized to work in the United States? _____

EDUCATION AND TRAINING:

Name & Location of High School: _____

Highest grade level completed in high school _____ Do you have a high school diploma or GED? _____

TRAINING BEYOND HIGH SCHOOL:

Name and Location	Credits	Major Field	GPA/Base	Degree

Describe any education or training you have had which is not covered above, such as Vocation School, correspondence courses, Service schools, In-service training, or volunteer work which you feel is relevant to the job or jobs for which you are applying. Also include relevant licenses or certificates.

WORK EXPERIENCE: Provide a complete description. This information will be used to determine if your application is accepted. BE SPECIFIC. **Start with your most recent job.** BE CERTAIN TO INCLUDE SERVICE IN THE ARMED FORCES. For part-time work, show the average number of hours per month. Indicate any changes in job title under same employer as a separate position.

Employer: _____ Supervisor: _____

Address: _____ Phone Number: _____

Dates _____ to _____ Reason for Leaving _____

Employer: _____ Supervisor: _____

Address: _____ Phone Number: _____

Dates _____ to _____ Reason for Leaving _____

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Employer: _____ Supervisor: _____

Address: _____ Phone Number: _____

Dates _____ to _____ Reason for Leaving _____

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant: _____ Date: _____

I understand Hay Creek Pallet, Inc. utilizes a drug-free workplace. I understand if I am considered for employment, through company hiring practices, I will be required to take part in a Pre-Employment drug screen. In addition, I understand that I must produce a verified negative test result before further employment consideration is extended. Finally, I understand the successful completion of the pre-employment drug screening is in no way a contract for employment, expressed or implied.

Signature of Applicant: _____ Date: _____

**CONSENT FOR PRE-EMPLOYMENT/EMPLOYMENT, RANDOM, OR REASONABLE SUSPICION
DRUG/ALCOHOL TEST SCREEN**

An offer of employment from Hay Creek Pallet, Inc. is contingent upon satisfactory completion of pre-employment testing for the presence of drugs, adulterants and /or alcohol. All applicants are required to complete this test. If an applicant does not complete this test they will not be considered for employment. Further, any job applicant whose test results are verified by the laboratory as positive or adulterated will not be eligible for employment.

I hereby CONSENT to allow the designated clinic to take a specimen of my urine and submit it for a pre-employment, random, or reasonable suspicion drug test screening. I FURTHER CONSENT to allow the laboratory testing service to make the results of such screen and other relevant information available to Hay Creek Pallet, Inc.

In addition, I understand that **if hired**, in the event of an accident or reasonable suspicion, I may be required to submit to a drug test during my employment. I may also be required to submit to random drug testing.

In consideration for such services being rendered on my behalf, I hereby RELEASE Hay Creek, Inc, the laboratory testing service, the collection facility, their respective officers, agents, and employees, from any and all claims which I might otherwise have due to such results being made so available. I hereby CONSENT NOT TO FILE ANY ACTION at law or in equity against Hay Creek Pallet, Inc. , the laboratory testing service, the collection facility, their respective officers, agents or employees in connection with the results of such screen being made so available, and I hereby agree to INDEMNIFY and SAVE HARMLESS Hay Creek, Inc., the laboratory testing service, the collection facility, their respective officers, agents, and employees from all damages, expenses, reasonable attorney's fees, and costs of court which they or any of them may suffer or incur, jointly or severally, due to the results of such screen being made so available.

I have read and understand the above, and agree to undergo a drug screen per the policy.

Applicant: _____

Social Security Number: _____ -- _____ -- _____

Date: _____

Refusal to Test

I have read and understand this consent form and the substance abuse policy of Hay Creek, Inc. and hereby refuse to take the required test. I understand that my refusal means that I will not be eligible for employment with Hay Creek, Inc.

Date: _____ Applicant: _____